CADMA Tuition Terms 2014

1. Enrolment for lessons/classes is for the 2014 calendar year. This commitment may be terminated by either party with four weeks’ notice.

2. Student behaviour must be acceptable at all times. Serious misbehaviour which affects running of lessons/classes may lead to immediate termination of enrolment.

3. Payment for the term is due on or before the first lesson of each term, unless prior arrangements have been made with CADMA administration. Payment is to be made to CADMA administration, and not to individual teachers.

4. Notice is to be given if a student is going to be absent. For planned absence (eg: school excursion, family holiday) at least a week’s notice is to be given. For unplanned absence (eg: illness) CADMA administration is to be contacted by 8:00am on the day of the lesson. Make-up lessons will be scheduled but are limited to two per school term. Lessons will not be made up for partner or group lessons. For prolonged absence (eg: serious illness) refunds will be negotiated with CADMA on an individual basis.

5. Timetables are organised at the end of each term, for the following term. Requests for a change of time or type of lesson will be accommodated if possible but cannot be guaranteed. All requests must be made by the end of the school term, to enable timetables to be finalised for the following term.

6. Students are to be provided with necessary requirements for lessons and performances. Students will be advised by their teacher of minimum requirements for their level. Music students will usually be required to purchase sheet music eg tutor book, and instrument equipment eg reeds, spare strings etc.

7. Practice is an essential component of music/drama programs. Individual teachers will advise of suitable practice requirements.

8. Students are encouraged to take part in performances (eg. exams, Eisteddfods, school concerts, CADMA concerts) as appropriate for their age and level of experience.

9. Consideration is to be given when enrolling in activities which involve other students (eg ensemble performances). It is important that students attend all rehearsals and performances to which they have committed.

10. Students are encouraged to participate in ensembles as appropriate to their age and experience. Ensembles may rehearse regularly or may be formed for specific occasions.

11. Enquiries are to be directed to CADMA administration, not to individual teachers.

12. **Instrument Hire:** If you interested in hiring an instrument, CADMA have a limited range of instruments available for hire ranging from $10 - $20 per month.