

Unity College

School Fee Policy



At Unity College every student is offered a varied and challenging curriculum, is technologically prepared for a changing workforce and takes advantage of our many career pathways.

Application and Enrolment Fees

When a place is offered at the College, a non-refundable Enrolment Fee of \$200 is payable and \$100 for each additional child.

Capital Levy

The Capital levy is levied per family and will be included on your invoice. This levy is not tax deductible and is used to meet current and future commitments for building projects.

P&F Levy

The P&F levy is levied per family and will be included on your invoice. This levy is not tax deductible and is used to fund various projects around the school.

Student Levy

Student resource levies cover a variety of charges including Primary School book packs, school magazine, ID cards, insurance, sports days, subject textbooks, Year 5 & 7 Music Immersion program, curriculum excursions and camps/retreats.

VET Certificate Levy

VET Certificate course charges are paid to the Registered Training Organisation upon enrolment and must be paid to be awarded the qualification.

Co-Curricular Instrumental Music

A payment arrangement must be sufficient to cover College Fees and Instrumental Music lessons to ensure a continued place in this user pays activity.

Co-Curricular Activities

The College offers a variety of co-curricular activities and any costs are paid via the Parent Portal. These activities need to be paid for prior to commencement of the activity. Approval must be given by the parent/ caregiver for each child to participate these activities.

College Billing & Payment Options

From 2019, College fees are billed annually and are payable in full within 14 days from the issue date of the fee statement, unless a regular payment arrangement is established. Annual billing simplifies the College Statement and allows easy calculation of your payment arrangement.

An early payment discount of \$200 will be applied to accounts paid in full and by the due date on the annual invoice.

The College also offers payment arrangements that allow you to spread the cost of fees over the year ie balance owing on your College Statement divided by the payment frequency, where the payment frequency is either weekly, fortnightly, monthly or quarterly.

Unity College's preferred method of payment is BPAY. BPAY offers Australians fast, secure and trusted bill payment options. It makes it easy to pay your bills anytime, anywhere directly through your internet, mobile or phone banking.



Look out for the distinctive BPAY logo on your bill and simply use the BPAY Biller Code and your Customer Reference Number to pay. You can setup lump sum and recurring payments using BPay, from your debit card, credit card or bank transaction account.

<https://www.bpay.com.au/>

College Fee Policy

Unity College is committed to providing an Ecumenical education to children whose parents desire it. We are also aware that in order to administer this fee collection policy we must administer compassion while striving for justice and equality for all in our community.

Fees and levies at Unity College are used to provide:

- a high quality of education for our children;
- support teaching, administration and ground staff;
- essential resources, materials, facilities and equipment;
- buildings and grounds maintenance;
- servicing recurrent debts, insurance, utilities, Brisbane Catholic Education levies, etc.

The acceptance by parents of a position at Unity College assumes the ability to pay fees in full and that parents will agree to a payment arrangement so that fees are paid by the due date.

The College accepts that there are some families who, due to circumstances, may not be able to make payment by the due

date. It is expected for families to contact the Finance team to discuss payment options in a timely manner. These parents can seek an alternative payment plan when they provide the necessary documentation required by BCE. In the granting of a payment plan it is recognised that this plan will be for a limited time and will be reviewed in consultation between the College and the parent/payee.

The College seeks that all families shall have their accounts settled in full or a mutually satisfactory arrangement entered into by the close of a current school year to ensure continued enrolment for the following year.

The College has a responsibility to all families to ensure that your child receives a quality Eucumenical education. It is a matter of justice that all families accept that if an Eucumenical education is a priority then families must put in place the necessary financial adjustments.

Satisfactory compliance with the College School Fee Policy will ensure continued enrolment.

Difficulty Paying

It has always been our policy to assist parents who may be experiencing any difficulties in meeting fee obligations.

Contacting the College's Finance team as early as possible allows us to come to an arrangement before circumstances become more difficult.

Concession

No family should endure unreasonable financial hardship because of school fees. Any reduction in fees will be looked at in terms of:

- Financial needs of the family
- Efforts made in paying the fees

- Responsibility to full fee paying parents.

Concessional fees are not applied to Student Levies. Concessions need to be applied for annually.

If you believe you may be eligible for a concession on School Fees, please contact the Finance team for an Application for Fee Concession.

Fee Collection

The accounts of families, who ignore their financial responsibility to our school community without communicating with us, will be passed on to our Debt Collection Agency.

Please add the email address SCAWFinance@bne.catholic.edu.au to your contacts to ensure you receive all correspondence from the Finance Team. Please contact the Finance team on (07 5490 5716) should you have any queries.