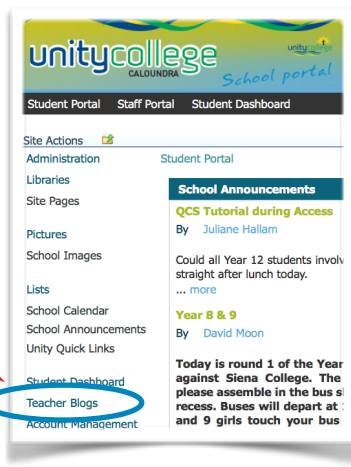## Third Step: Accessing Teaching & Learning Blogs

What's it all about?

One of the key initiatives that have been implemented for 2015 is the creation of 'Teaching & Learning Blog' sites for every teacher across the College. These sites are designed to provide an online connection point between on-campus learning and off-campus study. They also provide a window into some of the learning experiences encountered in classrooms and serve as an access point for essential information provided by teachers for their students. Some of the potential functions that these blog sites will serve may be the provision of access to…

- Lesson Summaries & Embedded Multimedia
- Homework & Research Tasks
- Pre-lesson Preparation Guides
- Extension Opportunities & Enrichment Links
- Important Reminders & Calendar Events
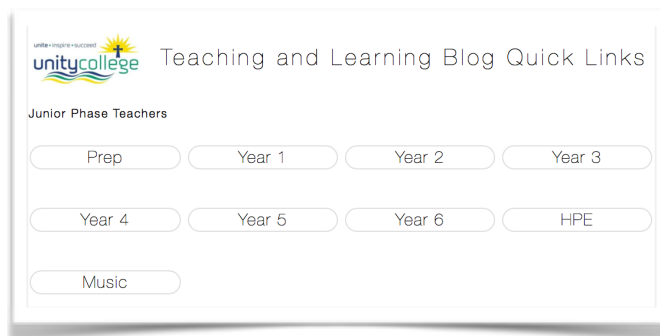- Essential Downloadable Files

2015 is very much a 'trial' year for teachers to try out this new format of online information sharing with their students. As such, the frequency with which teachers upload posts will be highly variable as they gradually integrate this option into their teaching practice.

Access to the Teaching & Learning Blog sites can be gained via clicking on the 'Teacher Blogs' link in the left side menu of the Student Portal.

Finding the Right Blog…

Once you have clicked the 'Teacher Blogs' link on 'Student Portal' you will see the 'Quick Links' page shown below.
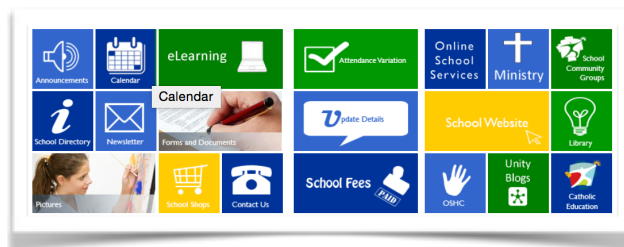
Your child needs to click on their `Year Level' button to reveal a 'drop-down' list of teachers of that year level. They then simply click their teacher's name to go to the Teaching & Learning Blog page for their class!

Don't forget…

All parents are also encouraged to check in to the Unity College 'Parent Portal' on a weekly basis to access the College Newsletter, events information and essential forms and contact details.

Go to: https://extranet.bne.catholic.edu.au/parent/uc/Pages/default.aspx

Important contacts…

For additional assistance with accessing online services via the Unity Student Portal please contact your child's class teacher or Jen Wilson (P-6 eLearning Coordinator) via

jawilson@bne.catholic.edu.au

Unity College

Student Dashboard and Teaching & Learning Blog Access Guide
… for P-6 Parents

Outlook

Google Drive

Life LMS

My Site Docs

unite • inspire • succeed

unitycollege

About online services for Unity College students…

Brisbane Catholic Education provides each student with access to their own **'Student Dashboard'** via the BCE **'Student Portal'** system. This dashboard is the 'launchpad' for student access to their personal '@mybce' e-mail account, as well as online 'cloud' storage for their files via **'MySite Docs'**. As students move up the year levels, accessing Student Portal, Student Dashboard and Teaching & Learning Blogs becomes a daily requirement.

The earlier that we can support our P-6 students in becoming familiar with how these systems work the more confident and independent they will become in regards to accessing learning resources and essential information online. Your support as parents in achieving this aim is absolutely essential and greatly appreciated! Hopefully this Guide will set you up with all of the information that you need to assist your child in accessing these resources.
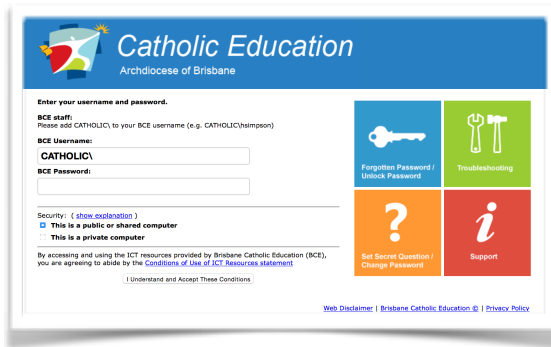

Before you start…

To access any area of the Unity/BCE Portal system from home **you will need to know your child's e-mail address**. If you are not aware of what this address is, please request this information from your child's class teacher via the student diary.

First Step: Connecting to the Student Portal

Parents can assist their Junior Phase child to access the Student Portal using the following steps…

Step 1: Go to the Unity Portal website via the following link: https://portals.bne.catholic.edu.au/schools/uc/Pages/default.aspx

A log-in screen will appear as per the image below…

Use the following log-in credentials…

Username: After CATHOLIC\ type in your child's e-mail 'name' (only the name before '@' is required, e.g. psmith or psmith4)
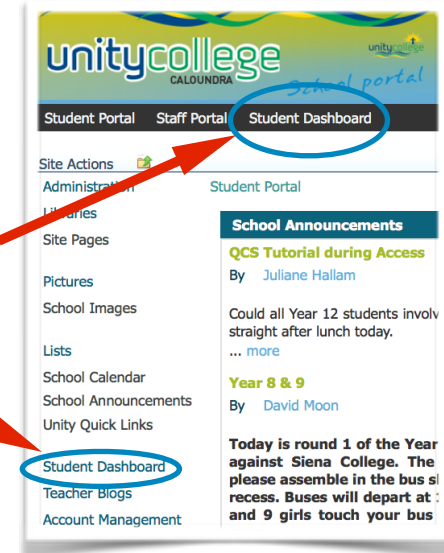
Password: Students in Year 5 to 7 have set up their own personal passwords. Students in Prep to Year 4 have a generic password for their respective year levels. These are listed below…

- **Prep:** tree123
- **Year 1:** look123
- **Year 2:** free123
- **Year 3:** book123
- **Year 4:** Inspire123

Second Step: Accessing Student Dashboard

Once you have assisted your child to successfully log in to the Unity College Student Portal they can then access the 'Student Dashboard' by clicking on the link shown in the image below…

Click either of these two links to access 'Student Dashboard'

You should now have access to the Student Dashboard screen like the one shown below. From here students can access 'E-mail' via clicking on the **'Outlook'** image.

Students may also from time to time be asked to access their **'MySite Docs'** - an online storage area for files that are shared between teachers and students.